**Application form for the Mentee site**

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| **General information** |
| **Director:**      Email address:      Telephone number:       Address of CF Site:      Qualification and specialisation:      Year in which you became Director of the CF site:      ECFS membership number for 2020:       Member of the European Reference Network ERN-LUNG [ ]  Yes [ ]  NoApplied in 2020 to become a member of ERN-LUNG [ ]  Yes [ ]  No**Person in charge of the Twinning project** if different from Director:      Email address:      Telephone number:        |
| **Description of site****Number of patients:**Not counting the transplanted patients:Number of adults (≥ 18 years old) followed at your site:       Number of children (≤ 17 years old) followed at your site:       Number of transplanted patients:Number of transplanted adults (≥ 18 years old) followed at your site:       Number of transplanted children (≤ 17 years old) followed at your site:       **Certification**Is your CF site recognized by a National authority: [ ]  Yes [ ]  NoIf yes, by which authority and date of acknowledgement: **Multidisciplinary Team**

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| Organisation of the site |  |
| All CF-dedicated staff have received accredited training in CF care and receive continuing education on CF | [ ]  Yes [ ]  In progress [ ]  NoComments on training available: |
| There are regular meetings to discuss and share decision making  | [ ]  Yes [ ]  In progress [ ]  NoComments on meetings and frequency: |
| There is a clear medical leadership and chain of command, the roles and responsibilities in the team are clearly defined | [ ]  Yes [ ]  In progress [ ]  NoComments on : |
| CF-dedicated resources | Staff names and full-time equivalent dedicated to CF for each of them |
| Consultants (MD and specialty) |       |
| Specialist nurses |       |
| Physiotherapists |       |
| Dietitians |       |
| Psychologists |       |
| Social workers |       |
| Pharmacists |       |
| Secretarial support |       |

**Site infrastructure**

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| Facilities and capacity |  |
| Patients have access to specialised care 24h a day | [ ]  Yes [ ]  In progress [ ]  No |
| Number of inpatient beds  |       |
| Urgent patients can be admitted within 24h | [ ]  Yes [ ]  In progress [ ]  No |
| The site has a clear policy for infection prevention and control  | [ ]  Yes [ ]  In progress [ ]  No |
| Patients do not share rooms, bathrooms or toilets | [ ]  Yes [ ]  In progress [ ]  No |

**Patient follow-up:**

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| Frequency of routine appointments | Every       months |
| Frequency of spirometry  | Every       months |
| Full medical review is performed at least once a year  | [ ]  Yes [ ]  In progress [ ]  No |
| Full dietetic review is performed at least once a year  | [ ]  Yes [ ]  In progress [ ]  No |
| Full physiotherapy review is performed at least once a year  | [ ]  Yes [ ]  In progress [ ]  No |
| Full psychosocial review is performed at least once a year  | [ ]  Yes [ ]  In progress [ ]  No |
| Other: specify  |       |

**Are the below facilities available at your site?**

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| --- | --- |
| Easy access to spirometry equipment | [ ]  Yes [ ]  In progress [ ]  No |
| Sweat test | [ ]  Yes [ ]  In progress [ ]  No |
| CF-specialist in microbiology  | [ ]  Yes [ ]  In progress [ ]  No |
| CFTR geneticist | [ ]  Yes [ ]  In progress [ ]  No |
| Program for transition from paediatric to adult care  | [ ]  Yes [ ]  In progress [ ]  No |
| Access to PICC lines or equivalent to facilitate delivery of IV antibiotics | [ ]  Yes [ ]  In progress [ ]  No |
| Facilities for home IV treatment | [ ]  Yes [ ]  In progress [ ]  No |
| Access to other specialists on the hospital site:- Gastroenterology and hepatology (withexpertise to perform emergency endoscopic ligation of oesophageal varices)- Diabetes and endocrinology- Ear, nose and throat surgery- Cardiothoracic and general surgery- Specialist anaesthesia and pain control- Rheumatology- Nephrology- Obstetrics and gynaecology- Psychiatry- Intensive care- Radiology incl. interventional radiology (with expertise in emergency bronchial arterial embolization, and elective percutaneous ultrasound-directed gastrostomy)- Palliative medicine. | [ ]  Yes [ ]  In progress [ ]  No Comments:  |
| Other: specify |       |

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**Is there clear guidance in place at your site about:**

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| --- | --- |
| Optimal nutrition | [ ]  Yes [ ]  In progress [ ]  No |
| Monitoring nutritional status | [ ]  Yes [ ]  In progress [ ]  No |
| Chest physiotherapy | [ ]  Yes [ ]  In progress [ ]  No |
| Monitoring of lung disease  | [ ]  Yes [ ]  In progress [ ]  No |
| Treatment of pulmonary exacerbation | [ ]  Yes [ ]  In progress [ ]  No |
| Eradication of P. aeruginosa  | [ ]  Yes [ ]  In progress [ ]  No |
| Treatment of chronic infection with P. aeruginosa | [ ]  Yes [ ]  In progress [ ]  No |
| Treatment of pulmonary complications | [ ]  Yes [ ]  In progress [ ]  No |
| Management of CFRD | [ ]  Yes [ ]  In progress [ ]  No |

**In conclusion, after the previous auto-evaluation:**

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| In which areas do you think your site could improve? |  |
| What would be the 3 main goals you would like to accomplish in the next 18 months with this twinning project? |  |
| Do you have previous experience with this type of project? If yes, with which CF centre? What were the outcomes? |  |

Date Signature