**Application form for the Mentee site**

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| **General information** |
| **Director:**  Email address:  Telephone number:  Address of CF Site:        Qualification and specialisation:  Year in which you became Director of the CF site:  ECFS membership number for 2020:  Member of the European Reference Network ERN-LUNG  Yes  No  Applied in 2020 to become a member of ERN-LUNG  Yes  No  **Person in charge of the Twinning project** if different from Director:  Email address:  Telephone number: |
| **Description of site**  **Number of patients:**  Not counting the transplanted patients:  Number of adults (≥ 18 years old) followed at your site:  Number of children (≤ 17 years old) followed at your site:  Number of transplanted patients:  Number of transplanted adults (≥ 18 years old) followed at your site:  Number of transplanted children (≤ 17 years old) followed at your site:  **Certification**  Is your CF site recognized by a National authority:  Yes  No  If yes, by which authority and date of acknowledgement:  **Multidisciplinary Team**   |  |  | | --- | --- | | Organisation of the site |  | | All CF-dedicated staff have received accredited training in CF care and receive continuing education on CF | Yes  In progress  No  Comments on training available: | | There are regular meetings to discuss and share decision making | Yes  In progress  No  Comments on meetings and frequency: | | There is a clear medical leadership and chain of command, the roles and responsibilities in the team are clearly defined | Yes  In progress  No  Comments on : | | CF-dedicated resources | Staff names and full-time equivalent dedicated to CF for each of them | | Consultants (MD and specialty) |  | | Specialist nurses |  | | Physiotherapists |  | | Dietitians |  | | Psychologists |  | | Social workers |  | | Pharmacists |  | | Secretarial support |  |   **Site infrastructure**   |  |  | | --- | --- | | Facilities and capacity |  | | Patients have access to specialised care 24h a day | Yes  In progress  No | | Number of inpatient beds |  | | Urgent patients can be admitted within 24h | Yes  In progress  No | | The site has a clear policy for infection prevention and control | Yes  In progress  No | | Patients do not share rooms, bathrooms or toilets | Yes  In progress  No |   **Patient follow-up:**   |  |  | | --- | --- | | Frequency of routine appointments | Every       months | | Frequency of spirometry | Every       months | | Full medical review is performed at least once a year | Yes  In progress  No | | Full dietetic review is performed at least once a year | Yes  In progress  No | | Full physiotherapy review is performed at least once a year | Yes  In progress  No | | Full psychosocial review is performed at least once a year | Yes  In progress  No | | Other: specify |  |   **Are the below facilities available at your site?**   |  |  | | --- | --- | | Easy access to spirometry equipment | Yes  In progress  No | | Sweat test | Yes  In progress  No | | CF-specialist in microbiology | Yes  In progress  No | | CFTR geneticist | Yes  In progress  No | | Program for transition from paediatric to adult care | Yes  In progress  No | | Access to PICC lines or equivalent to facilitate delivery of IV antibiotics | Yes  In progress  No | | Facilities for home IV treatment | Yes  In progress  No | | Access to other specialists on the hospital site:  - Gastroenterology and hepatology (with  expertise to perform emergency endoscopic ligation of oesophageal varices)  - Diabetes and endocrinology  - Ear, nose and throat surgery  - Cardiothoracic and general surgery  - Specialist anaesthesia and pain control  - Rheumatology  - Nephrology  - Obstetrics and gynaecology  - Psychiatry  - Intensive care  - Radiology incl. interventional radiology (with expertise in emergency bronchial arterial embolization, and elective percutaneous ultrasound-directed gastrostomy)  - Palliative medicine. | Yes  In progress  No Comments: | | Other: specify |  | |

**Is there clear guidance in place at your site about:**

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| Optimal nutrition | Yes  In progress  No |
| Monitoring nutritional status | Yes  In progress  No |
| Chest physiotherapy | Yes  In progress  No |
| Monitoring of lung disease | Yes  In progress  No |
| Treatment of pulmonary exacerbation | Yes  In progress  No |
| Eradication of P. aeruginosa | Yes  In progress  No |
| Treatment of chronic infection with P. aeruginosa | Yes  In progress  No |
| Treatment of pulmonary complications | Yes  In progress  No |
| Management of CFRD | Yes  In progress  No |

**In conclusion, after the previous auto-evaluation:**

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| In which areas do you think your site could improve? |  |
| What would be the 3 main goals you would like to accomplish in the next 18 months with this twinning project? |  |
| Do you have previous experience with this type of project? If yes, with which CF centre? What were the outcomes? |  |

Date Signature