

## How to use My ECFS as an ECFS member.

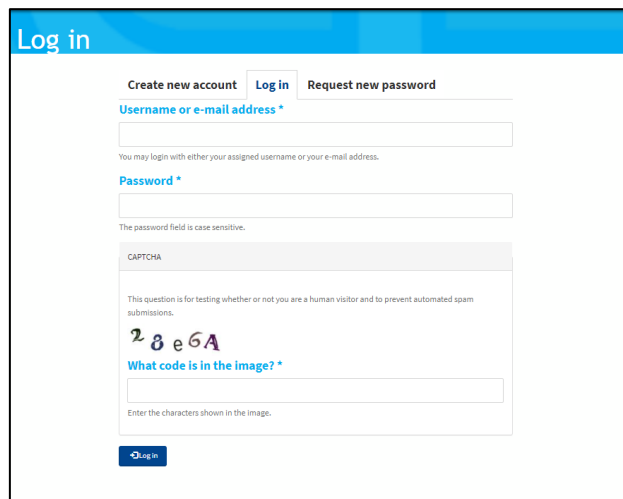
This user guide has been developed to support our members in accessing all the MY ECFS features which are available to current members via [www.ecfs.eu](http://www.ecfs.eu)

- The first step is to click on 'LOG IN' on the top right-hand tab as seen below:



- For those who have already created a profile and/or purchased an ECFS subscription, enter your unique username or e-mail address, password and the CAPTCHA code printed in the spaces provided. If you have forgotten your password, please click on the 'Request new password' tab.
- For those who are new to ECFS, please click on the 'Create new account' tab and input your details on the spaces provided.

For returning users:

The image shows the 'Log in' page on the ECFS website. At the top, there are three tabs: 'Create new account', 'Log in', and 'Request new password'. The 'Log in' tab is selected. Below the tabs, there are three input fields: 'Username or e-mail address \*', 'Password \*', and 'CAPTCHA'. The CAPTCHA field contains a grid of characters: '2 8 e 6 A'. Below the CAPTCHA field, there is a text input field for the CAPTCHA code. At the bottom of the form, there is a blue 'Log in' button.

For new users:

User account

[User account](#) [Create new account](#)

Create new account Log in Request new password

Username \*

E-mail address \*

Password \* Confirm password \*

Provide a password for the new account in both fields.

Main profile

Primary Area of interest:

- N/A
- Genetics/Screening/Diagnosis
- Microbiology/Antibiotics
- Cell Biology/Physiology
- Immunology/Pulmonology
- Gastrointestinal/Metabolic Complications/Endocrinology/Nutrition
- Psychosocial Issues / Nursing
- Physiotherapy / Exercise
- Epidemiology / Registry
- Clinical Trials / New Therapies

- By logging in, or creating a new profile, you will automatically be taken to the following page:

MY ECFS

[Introduction](#) [Membership Details](#) [Order History](#) [Journal of Cystic Fibrosis](#) [Education Platform](#) [Past Conference Material](#) [Future Conferences](#)

Welcome to MY ECFS

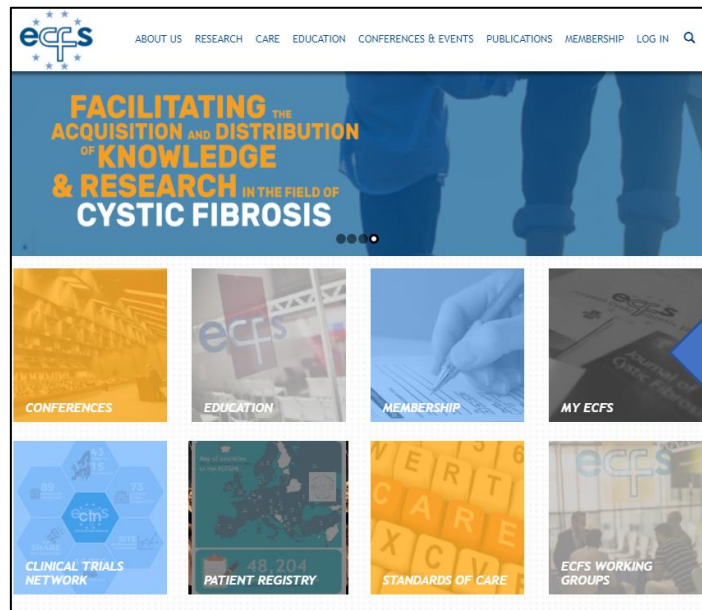
Follow the links in the panels below (or use the menu above) to find the information you need. We have included improved details on your ECFS membership and order history, rapid access to the Journal of CF and organised information on conference library information.

[Membership Details](#) [Order History](#) [Journal of Cystic Fibrosis](#)

[ECFS Education Platform](#) [Past Conference Material](#) [Future Conferences](#)

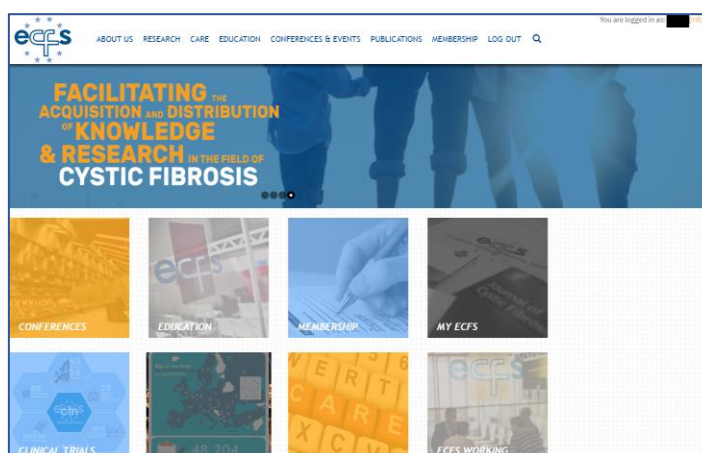
Please help us to improve our services to ECFS members. If you have any suggestions for improvement or have experienced any difficulties in finding the information you need, then please [contact us](#) and let us know.

Please note: once you have logged in, you can also access MY ECFS at any time from the homepage by clicking on the 'MY ECFS' icon as shown below:



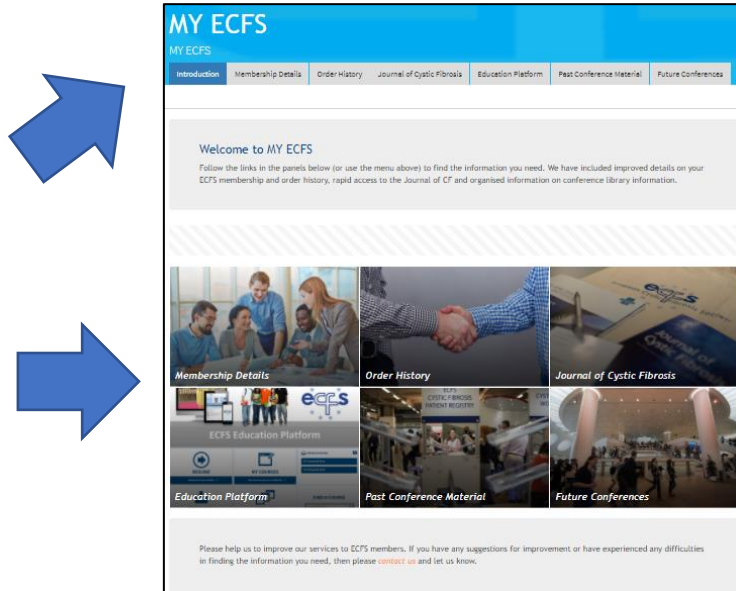
OR

By clicking on 'info' next to your name on the top right-hand side of the page:

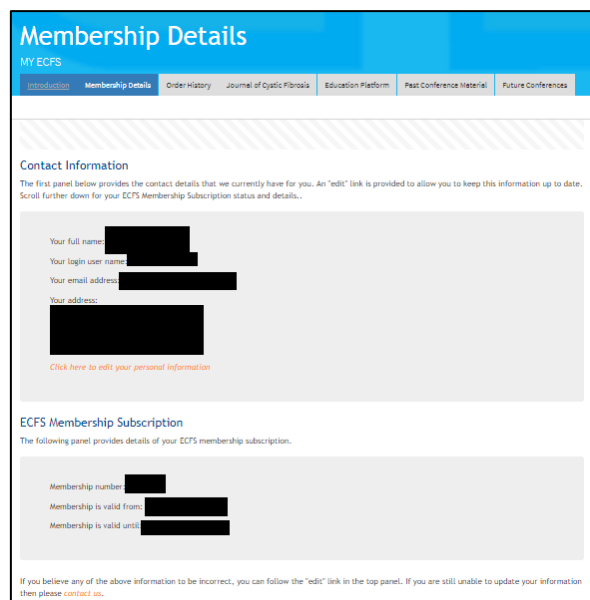


## MY ECFS

- As an ECFS member, you can access all the features of MY ECFS. There are two ways to access these features: either by clicking on the tabs on the bar or by clicking on the icons as shown below:



- Membership details:** allows you to view or edit your ECFS account details such as address details, name and email address. You can also view your current ECFS membership subscription on this tab as well as your unique membership number.



- Order history:** allows you to view all the past and current orders you have placed with ECFS (including membership subscriptions and Basic Science conference registrations). You can use this feature to generate invoices or receipts.

## Order History

MY ECFS

Introduction Membership Details **Order History** Journal of Cystic Fibrosis Education Platform Past Conference Material Future Conferences

Your Order History with ECFS

The table below contains all of the orders you have placed with the ECFS. For each order you can view the details of the order or send yourself an invoice/receipt for the order. The orders are listed with the most recent shown first (unless you change the ordering by clicking on the "Date" heading).

| Date▼      | Order # | Status | Products | Total |
|------------|---------|--------|----------|-------|
| 06/04/2020 |         |        |          |       |
| 10/01/2019 |         |        |          |       |

If you have any queries relating to any of your ECFS orders, please [contact us](#).

- Journal of CF: access to the JCF (only for full and corporate membership subscriptions). Your unique Elsevier JCF Customer Reference number is also shown.

## Journal of CF

MY ECFS

Introduction Membership Details Order History **Journal of Cystic Fibrosis** Education Platform Past Conference Material Future Conferences

Journal of CF

Membership subscription to the ECFS (with the exception of the Discounted membership subscription and the Emeritus membership subscription) includes an annual subscription to the Journal of Cystic Fibrosis - the official journal of the ECFS.

If you have purchased either a full membership subscription, a 3-year membership subscription or a corporate membership subscription then your Elsevier JCF Customer Reference number will be printed below. You can access the JCF online using the below link without any need for further authentication.

Access to the JCF online (members only)  
Elsevier JCF Customer Reference: [REDACTED]


If you experience any difficulties accessing the journal, or you believe that you should have access but aren't being given access, then please [contact us](#).

- Education Platform: contains ECFS courses and selected webcasts from previous ECFS conferences (pre-conference courses, plenaries, symposia and satellite symposia) and meetings. The Education Platform is available to current ECFS members (except corporate members from the industry) and those who have purchased an Education Platform Token.

## Introduction

MY ECFS

Introduction Membership Details Order History Journal of Cystic Fibrosis **Education Platform** Past Conference Material Future Conferences





### ECFS Education

The ECFS educational resources support your continuing medical training. You will find interactive programmes you can attend in person or watch online from some of the leading experts in Cystic Fibrosis. Everything you need to stay current in the field.

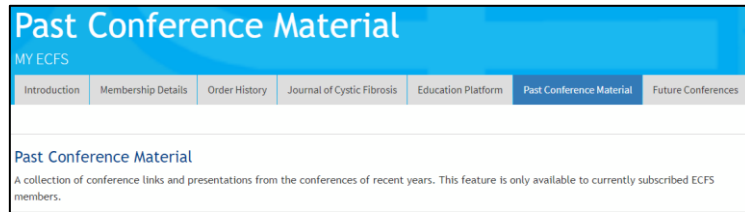
[Education Platform](#)

First visit to the platform? Please log in to "my ECFS"

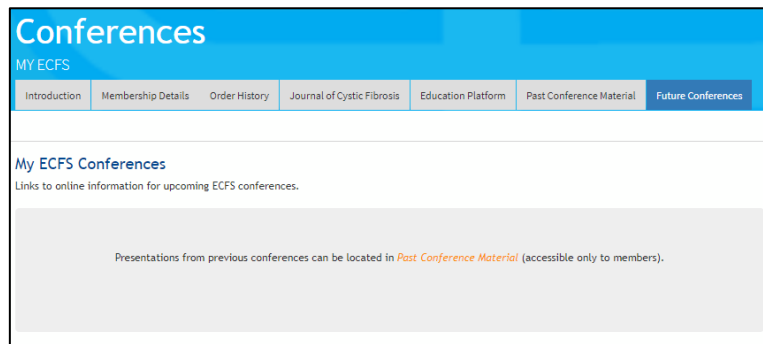
The ECFS Education platform is supported by Vertex Pharmaceuticals and Mylan. The sponsors were not involved in the development of this platform and had no influence on its content.

- Past Conference Material: direct access to past conferences links and presentations.



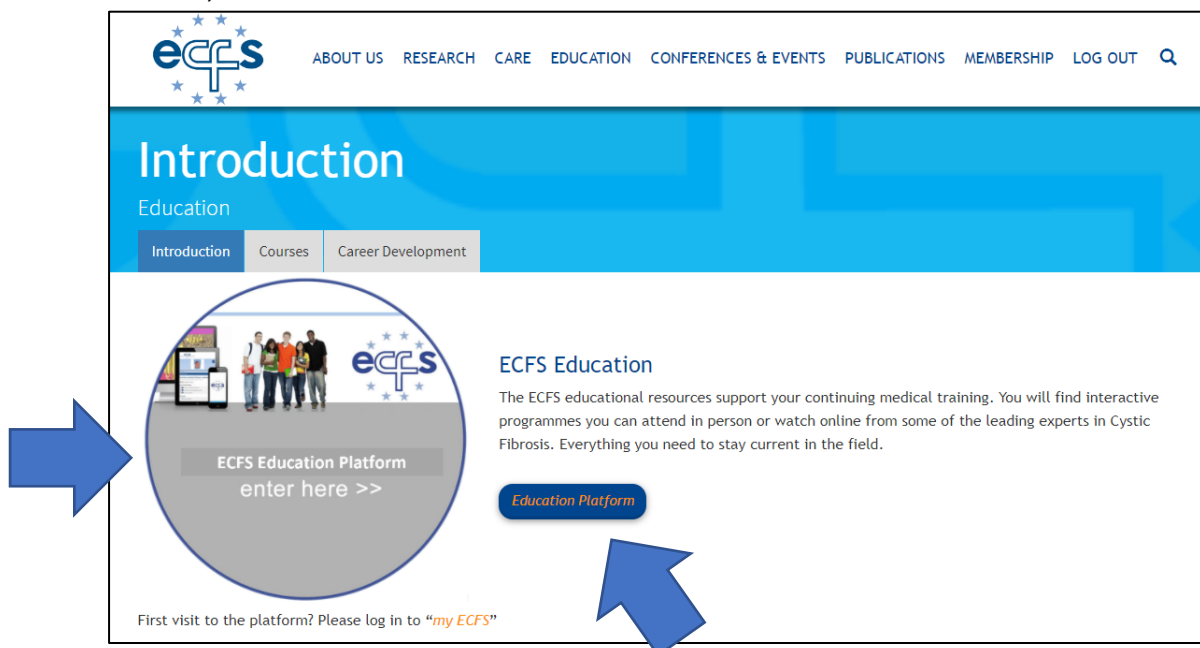
- Future Conferences: access to future ECFS conferences.



### ECFS Education Platform

To access the Education Platform:

- Please log into your ECFS account (as instructed on page 1 of this document) and then click on the education platform icon on MY ECFS. The Platform can also be accessed on the education homepage ([www.ecfs.eu/education](http://www.ecfs.eu/education)) and by clicking on either of the education platform buttons, as shown below.



- You will then be taken to your home page.
- To view ECFS courses, webcasts from previous ECFS conferences (pre-conference courses, plenaries, symposia) and meetings on the ECFS Education Platform, click on 'ECFS Courses, Conferences and Meetings'.



- To view non- ECFS courses and materials (which includes industry satellite symposia from ECFS conferences), click on 'NON-ECFS Courses and Materials'
- Resume: Allows you to continue watching the educational material you last viewed
- Catalog: Contains a complete list of available ECFS and Non-ECFS educational material
- Resources: Contains resources which you are able to browse or download e.g. CF and CFTR related websites, Mental Health Working Group dedicated website, and Standards of Care documents. Those affiliated to the CTN (e.g. PIs, sub-I's, study coordinators, research nurses etc) also have access to the CTN SOPs and Patient Information Leaflets.
- Inbox: Contains messages sent to you about course enrolments.