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Description automatically generated

**Application form for the Mentee site**

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| General Information |
| **Director:**  Email address:  Telephone number:  Address of CF Centre:        Qualification and specialisation:  Year in which you became Director of the CF Centre:  ECFS membership number for 2023:  Are you part of the ECFS Patient Registry?  Yes  No  Member of the European Reference Network ERN-LUNG  Yes  No  **Person in charge of the Twinning project** if different from Director:  Name:  Email address:  Telephone number: |

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| **Description of centre** |
| **Is your centre a paediatric or adult centre, or both?**  Paediatric  Adult  Both  **Number of patients:**  Not counting the transplanted patients:  Number of adults (≥ 18 years old) followed at your site:  Number of children (≤ 17 years old) followed at your site:  Number of transplanted patients:  Number of transplanted adults (≥ 18 years old) followed at your site:  Number of transplanted children (≤ 17 years old) followed at your site:  **Labellisation**  Is your centre recognised by a National Authority:  Yes  No  If yes,  By which authority:  Date of acknowledgement:  **Pairing**  Are you already paired with a CF centre in Europe?  Yes  No  If yes, which centre:       and Country:  If yes, have you spoken with the other centre about applying for the Twinning Expansion Project?  Yes  No  **English:**  Does the Director or person in charge of the twinning project (if different) have a sufficient level of English to communicate with a mentor site? Please comment:  Do you have an English translator at your centre?  Yes  No  If yes, can you use their services if selected as a Twinning pair for on-site visits and/or Zoom calls?  Yes  No Please comment: |

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| **Multidisciplinary Team** | |
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| **Organisation of the Centre** | |
| What numbers and types of educational activities are available to CF dedicated staff? | Comments on numbers and types of educational activities: |
| There are regular meetings to discuss and share decision making | Yes  In progress  No  Comments on meetings and frequency: |
| There is a clear medical leadership and chain of command, the roles and responsibilities in the team are clearly defined | Yes  In progress  No  Comments on : |
| There are clinical outcome measures in place at the site and routinely collected at CF appointments (e.g. weight, BMI, lung function (FEV1), sputum for pseudomonas infection rate etc) | Yes  In progress  No  Comments on : |
| **CF-dedicated resources** | **Staff names and full-time equivalent dedicated to CF for each of them (please specify whether a staff member takes care of paediatric (P), adult (A) or both (PA) CF patients)** |
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| Consultants (MD and specialty) |  |
| Specialist nurses |  |
| Physiotherapists |  |
| Dietitians |  |
| Diabetes specialists (consultant, nurses) |  |
| Psychologists |  |
| Social workers |  |
| Pharmacists |  |
| Secretarial support |  |
| Clinical Trial coordinators/ research staff: |  |
| Other: |  |

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| **Centre infrastructure** | |
| Patients have access to specialised care 24h a day | Yes  In progress  No |
| Number of inpatient beds |  |
| Urgent patients can be admitted within 24h | Yes  In progress  No |
| The centre has a clear policy for infection prevention and control | Yes  In progress  No |
| Range of distance between patient home and CF centre | Closest distance (km):  Longest distance (km): |

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| **Patient follow-up:** | |
| Capacity in outpatient clinics (number of patients which can be seen) |  |
| Frequency of routine appointments | Every       months |
| Frequency of nutritional status (weight, BMI) | Every       months |
| Frequency of spirometry | Every       months |
| Full medical review is performed at least once a year | Yes  In progress  No |
| Full dietetic review is performed at least once a year | Yes  In progress  No |
| Full physiotherapy review is performed at least once a year | Yes  In progress  No |
| Full psychosocial review is performed at least once a year | Yes  In progress  No |
| Other: specify |  |

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| **Are the below facilities available at your site?** | | |
| Internet connection / Wi-Fi | | Yes  In progress  No |
| Easy access to nutritional status equipment (weigh scales) | | Yes  In progress  No |
| Easy access to spirometry equipment | | Yes  In progress  No |
| Sweat test | | Yes  In progress  No |
| CF-specialist in microbiology | | Yes  In progress  No |
| CFTR geneticist | | Yes  In progress  No |
| Program for transition from paediatric to adult care | | Yes  In progress  No |
| Access to PICC lines or equivalent to facilitate delivery of IV antibiotics | | Yes  In progress  No |
| Facilities for home IV treatment | | Yes  In progress  No |
| Access to other specialists on the hospital site:   * Gastroenterology and hepatology (with expertise to perform emergency endoscopic ligation of oesophageal varices) * Diabetes and endocrinology * Ear, nose and throat surgery * Cardiothoracic and general surgery * Specialist anaesthesia and pain control * Rheumatology * Nephrology * Obstetrics and gynaecology * Psychiatry * Intensive care * Radiology incl. interventional radiology (with expertise in emergency bronchial arterial embolization, and elective percutaneous ultrasound-directed gastrostomy)   Palliative medicine | | Yes  In progress  No  Comments: |
| Other: specify | |  |
|  | | |
| **Is there clear guidance in place at your site about:** | | |
| Optimal nutrition | Yes  In progress  No | |
| Monitoring nutritional status | Yes  In progress  No | |
| Chest physiotherapy | Yes  In progress  No | |
| Monitoring of lung disease | Yes  In progress  No | |
| Treatment of pulmonary exacerbation | Yes  In progress  No | |
| Eradication of P. aeruginosa | Yes  In progress  No | |
| Treatment of chronic infection with P. aeruginosa | Yes  In progress  No | |
| Treatment of pulmonary complications | Yes  In progress  No | |
| Management of CFRD | Yes  In progress  No | |

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| **In conclusion, after the previous auto-evaluation:** | |
| In which areas do you think your centre could improve? Organisation, CF-dedicated resources, centre infrastructure, patient follow-up, facilities at site, guidance. Please be specific e.g., access to weigh scales |  |
| What would be the 3 main goals you would like to accomplish in the next 12 months with this twinning project? | 1  2  3 |