



Abstract Submission Style Guide

EUROPEAN CYSTIC FIBROSIS CONFERENCE

General Guidelines



- Use British English only (for more details, please refer to: <https://en.oxforddictionaries.com/spelling/british-and-spelling>)
- Use full name in the first instance e.g. cystic fibrosis (CF)
- Trademarked names can **only** be used in the abstract body (do not use in the abstract title)
 - Use the trademark or registered sign (®,™)
- The ampersand symbol (&) can **only** be used in the abstract title (do not use in the abstract body)
- Use superscript or subscript (X^2 , X_2) where appropriate e.g. FEV₁ (not FEV1)
- Capitalise acronyms e.g.:
 - Cystic Fibrosis Screen Positive Inconclusive Diagnosis (CFSPID)
 - Pancreatic Enzyme Replacement Therapy (PERT)
 - Lung Clearance Index (LCI)
 - MALDI-TOF

Specific Guidelines



Instruction	√ Use	X Do not use
Use a space between the number and the unit	5 mg 10 g/L	5mg or 5-mg 10g/L
Do not use a space before and after < , > , ±, and %	p<0.01, 3±2, 3%	p > 0.01, 3 ± 2, 3 %
Use a period rather than a comma for decimals	p>0.05	p>0,05
Use SI units	Grams, kilograms etc kg, ml, L	Pounds, stone Kg, mL, l
Use a comma to describe numbers in the thousands	2,500 patients	2500 patients or 2.500 patients
Use a 0 before the decimal place	The dose was 0.5 g of DrugA.	The dose was .5 g of DrugA.

Specific Guidelines



Instruction	√ Use	X Do not use
Do not use capital letters after a colon (:), semicolon (;) or a dash (-)	Subject A was vomiting overnight; she was admitted the next day.	Subject A was vomiting overnight; She was admitted the next day.
Do not use a space after an open bracket and before a closed bracket	...(separate adult and paediatric centres)	...(separate adult and paediatric centres)
Do not capitalise generic drug names unless the name is at the beginning of a sentence	Patient A was given paracetamol Paracetamol was given to Patient A.	Patient A was given Paracetamol
Use a slash when referring to modulator combinations	lumacaftor/ivacaftor	lumacaftor+ivacaftor
Use numerals instead of words if the number is anything higher than nine <u>except</u> at the beginning of a sentence	Patients were treated for 11 days. Study duration was 24 months. Twelve patients had headaches.	Patients were treated for eleven days. Study duration was twenty-four months. 12 patients had headaches.

Microorganisms Guidelines



First use All italicised and genus capitalised	Second use First letter of genus (in capitals) dot species (in italics)
<i>Pseudomonas aeruginosa</i>	<i>P. aeruginosa</i> or Pa
<i>Mycobacterium abscessus</i>	<i>M. abscessus</i> or MABSC
<i>Staphylococcus aureus</i>	<i>S. aureus</i> or Sa
<i>Burkholderia cenocepacia</i> (or <i>Burkholderia cepacia</i> , or <i>Burkholderia</i>)	<i>B. cepacia</i> or Bcc

CFTR/*CFTR* Rules



CFTR or <i>CFTR</i>?	Italicise CFTR when in these combinations	Do not italicise CFTR when in these combinations
<p>CFTR is the name of a gene and also the name of the protein coded by the gene. The CFTR gene is italicised and the CFTR protein is not.</p>	<p><i>CFTR</i> gene <i>CFTR</i> mutation <i>CFTR</i> mutations Mutations in <i>CFTR</i> <i>CFTR</i> genotype <i>CFTR</i> genotyping <i>CFTR</i> expression</p>	<p>CFTR protein CFTR channel CFTR is a protein CFTR function CFTR functionality CFTR activity</p>